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- **Vision:** CRHNet envisions a disaster and climate resilient Canada.
 - **Mission:** CRHNet brings together the disaster risk management community to increase resiliency through the transfer of knowledge, the building of relationships, and the exchange of best practices.
 - **Values:** Collaboration, Innovation, Inspiration, Integrity, Diversity, Respect, Transparency
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1.0 BACKGROUND

1.1 Whereas a national awards program can:

- Recognize and highlight outstanding practices and initiatives in disaster risk management,
- Profile noteworthy individuals and organizations for their work in the field of disaster risk management
- Offer inspiration, moral support, and encouragement to individuals working in disaster risk management, regardless of affiliation(s)
- Identify and promote invention, innovation, and service in disaster risk management
- Provide financial support to encourage interest, participation, and collaboration in the field of disaster risk management, and

1.2 Whereas, awards need not be associated with any remuneration,

2.0 INTRODUCTION

- 2.1 An Awards Committee (AC) is established as a Standing Committee of the Canadian Risks and Hazards Network (CRHNet).
- 2.2 The AC Standing Committee is formed to recognize, support, promote and honour disaster risk management research, education, and practice by Canadians and/or for Canadians.
- 2.3 Disaster risk management is recognized as a multi-disciplinary effort in identifying and reducing disaster risk. Accordingly, the committee shall strive to recognize, support, promote and honour individuals and organizations across public, private, and academic sectors.

3.0 MANDATE

- 3.1 To ensure that there is an active, relevant, fair, transparent, and accessible national awards program to support and recognize exemplary practices in the field of disaster risk management.
- 3.2 To ensure the awards program identifies, supports, promotes, and honours disaster risk management across all sectors and governance levels of society, including non-profit; business/industry; First Nations, Metis and Inuit groups and organizations, people; local, regional, provincial, territorial, federal governance; international coordination.
- 3.3 To this end the AC Standing Committee shall:
 - Identify key sectors of society contributing to the promotion and practice of disaster risk management.
 - Monitor emerging Canadian and international trends and initiatives in the field of disaster risk management to ensure the relevance of the CRHNet Awards Program.
 - Develop targeted, appropriate awards programs to promote and profile exemplary practice in disaster risk management.
 - Share work and maintain a liaison with other similar organizations in Canada (and where pertinent internationally) to coordinate meaningful awards, while minimizing duplication of effort.

- Seek continuing, stable funding for the awards program generally, as well as existing and future awards specifically.
- Actively promote CRHNet awards and award winners across Canadian disaster risk management disciplines, the broader Canadian community, and where appropriate internationally.
- Report annually to the CRHNet Board.

4.0 ESTABLISHMENT AND AUTHORITY

- 4.1 The AC Standing Committee is established by the CRHNet Board of Directors on February 26th, 2016.
- 4.2 The AC Standing Committee operates under the authority of the CRHNet Board of Directors.
- 4.3 The AC Standing Committee and CRHNet Executive Board are able to be nominated for an award by CRHNet General Board members and CRHNet Membership, while being excluded from being able to submit nominations for awards, in order to avoid a perceived or real conflict of interest during nominee selection. In the event that an AC Standing Committee member is nominated, they will abstain from the nomination evaluation, scoring, and related discussion for that specific award.

5.0 COMPOSITION AND SIZE

- 5.1 The AC Chair shall be a CRHNet Board member.
- 5.2 Any member in good standing.
- 5.3 Other representatives may attend by invitation of the AC Chair.
- 5.4 A minimum of three committee members, including the AC Chair, shall be maintained.
- 5.5 Sub-committees may be formed at the discretion of the AC Chair.

6.0 ROLES AND RESPONSIBILITIES

- 6.1 The roles and responsibilities of the AC include:
 - Supporting the vision, mission, and values of the CRHNet
 - Identifying key disaster risk management sectors and groups for support and/or recognition through an awards program
 - Designing and developing 'support' and 'recognition' awards to be vetted by the CRHNet Board of Directors
 - Managing the administration and presentation of approved awards
 - Advertising and promoting both the awards and the award winners
 - Maintaining a transparent, accessible archive of past award winners

7.0 MEETINGS

- 7.1 AC meetings will be held at the call of the Chair (minimum two (2) meetings per year).
- 7.2 Quorum for the meetings shall be two-thirds of the committee members.
- 7.3 Agendas will be circulated at least one week prior to meetings
- 7.4 Draft minutes will be reviewed and approved by the committee
- 7.5 Approved minutes will be retained by the Chair and transparently archived on the CRHNet website.
- 7.6 The Chair will regularly report to the CRHNet Board of Directors on the activities of the AC.

8.0 LENGTH OF TERM

- 8.1 The AC Chair is appointed annually by the CRHNet Board of Directors and may be reappointed to a maximum of 4 consecutive years as Chair.
- 8.2 AC Members have a term of one year and may be reappointed each year.
- 8.3 AC Members missing three meetings, shall be deemed to have vacated their position at the discretion of the chair as situations may present.

9.0 REVIEW

- 9.1 The Terms of Reference for this committee shall be reviewed annually.