

Emerging Professional (EP) Committee

- TERMS OF REFERENCE -

Reviewed: Apr 2022

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- **Vision:** CRHNet envisions a disaster and climate resilient Canada.
 - **Mission:** CRHNet brings together the disaster risk management community to increase resiliency through the transfer of knowledge, the building of relationships, and the exchange of best practices.
 - **Values:** Collaboration, Innovation, Inspiration, Integrity, Diversity, Respect, Transparency
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Emerging Professional (EP) Committee

Purpose:

CRHNet is committed to supporting and developing emerging professionals in the fields of disaster risk reduction and emergency management. The EP Committee is a Sub-committee of the Canadian Risk and Hazards Network (CRHNet) working under the PPD Committee with the aim to support work and initiatives that advance emerging professionals in the field of Emergency Management.

Membership:

The committee comprises of an annual appointment of a chairperson, and minimum 1 member from the board of directors or PPD Committee. Additional members may include members from the CRHNet membership and/or from students from CRHNet partner PSIs. The chairperson will report to the board and PPD Committee. Report to be created and circulated to the Board one week in advance of Board meetings.

The committee is a volunteer commitment and will expand/decrease as needs arise and based on annual projects, work plan or objectives. Ideally, members will represent various geographic regions of Canada (i.e. west, east, central, etc.).

Length of Term

The EP Chair is appointed annually by the CRHNet Board of Directors and may be reappointed to a maximum of 4 consecutive years as Chair. AC Members have a term of one year and may be reappointed each year. AC Members missing three meetings without prior notification, shall be deemed to have vacated their position at the discretion of the chair as situations may present.

Meetings:

- Meetings will be held monthly unless additional meetings are required for specific projects. Meetings will be conducted by video/teleconference, unless otherwise stated or arranged.
- The chairperson will organize agenda, provide notice and chair the meeting. Minutes will be generated based on agenda, circulated to committee members and posted on the CRHNet website.
- Decisions are made by consensus.

- Members may generate topics to be added to an agenda at any time by emailing the chairperson.
- Non-members may be invited to meetings pending approval from the committee and for the purpose of providing information and/or support.
- Sub-committees may be formed to address a specific project or event for coordination and effective execution purposes (i.e. mentorship sub-committee). Additional meetings may be required outside of the standard PPD Committee meeting schedule at a time convenient to sub-committee members.

Amendment, Modification or Variation

These Terms of Reference may be amended, varied or modified in writing after consultation and agreement by the Symposium committee members. Any revisions will be presented to the CRHNet board of directors for information.